

## **International GP14 Class Association**

### **Committee Vacancy – Website Manager**

A vacancy has arisen within the Class Association for an enthusiastic and knowledgeable person to manage the website [www.gp14.org](http://www.gp14.org). The vacancy would suit someone with both an interest in the GP14 and also an interest in website performance and content. Increasingly the GP14 Class Association communicates with its members through the website, with details of events, news items, classified advertisements, video and photographic content, sponsor advertising, and a members' library of useful information, together with an online shop. As a consequence this is an important and unpaid Committee role.

The role has a number of responsibilities:

1. Monitor the performance of the website and resolve any issues in conjunction with our web hosting partner.
2. Interface with Committee and Association office for website content. Much of the website content will be provided by others. It is important that the Website Manager acts promptly to assist in the posting of content to the site and to intervene if the content seems inappropriate or requires amendment. The Website Manager should also prompt committee members for content where it appears to be lacking or late.
3. Maintain relationship on behalf of the Committee with our web hosting partner Ibex Creative. Ibex will provide the entire technical competency to maintain the website design and performance, but it is the responsibility of the Website Manager to intervene and involve Ibex on behalf of the Committee where necessary.
4. Review statistics and monitor website analytics for the Committee.
5. Monitor the website design to ensure that it remains mobile- and tablet-compatible.
6. Make recommendations to the Committee for enhancements to the website
7. Ensure links to social media platforms are maintained and working.
8. The Website Manager is a member of the General Committee of the GP14 Class, and the Committee meets three times a year, usually in northwest England. Attendance at these meetings is desirable but not essential. If unable to attend a short report should be submitted for consideration.

Anyone interested in applying for this important position should contact the Association by email in the first instance at [admin@gp14.org](mailto:admin@gp14.org), or speak to Ann Penny, Class President, on 07702 307371.